

June 11, 2001

MEMORANDUM FOR: Program Office Resource Managers

FROM: Howard G. Borgstrom
Working Capital Fund Manager

SUBJECT: May Working Capital Fund Billing

This memorandum transmits the May 2001, charges to your program for the Working Capital Fund. A copy of this billing has been forwarded to the Chief Financial Officer for entering into DISCAS and FIS.

Also attached is a ~~Notional~~ bill for the Information Technology Business Lines that were proposed for addition to the fund in FY 2002. Although the Working Capital Fund no longer intends to seek these changes in FY 2002 budget, the Board has accepted a recommendation to continue ~~Notional~~ billing. This bill is for information only and is not being forwarded to the Chief Financial Officer for entering into DISCAS and reporting in MARS. Monthly charges for proposed Networking and Corporate IT Services are indicated by program organization. Annual charges for the proposed services are also attached.

FY 2002/FY 2003 Budget Guidance

By memorandum dated May 18, 2001, we issued estimates for the FY 2003 Corporate Review Budget, which included revised estimates for FY 2001. In addition, FY 2000 actual costs are good indicators for FY2001 activities. This may not be true for Building Occupancy, Desktop Support, and Payroll Processing estimates that could vary from FY 2000 actual expenses due to revised rate structures or renegotiated annual Service Agreements.

Other factors, known only to the program, may also impact your consumption of WCF goods and services. In making resource allocations for your program, you may wish to adjust our estimates as necessary to account for planned changes in staffing levels, anticipated increases or decreases in usage levels, potential organizational realignments, and any other factors that you feel are appropriate and relevant.

Customer Advances to Finance Fund Activities:

Fund operations are far into the second half of fiscal 2001. Some customer's advances are inadequate to finance projected program spending through September (see Table IV). Timely payments to the Fund are necessary for the various business lines to provide uninterrupted contractual support and to execute acquisition plans for goods and services within established

procurement deadlines as well as to ensure payments are made to vendors within the guidelines of the Prompt Payment Act.

Funds shall be (1) collected at the beginning of the fiscal year and (2) sufficient to cover estimated costs of providing the goods and services for the fiscal year. In situations where full funding is not appropriated; i.e., during the period of a continuing resolution, a pro rata share of the customer organization's advance payment shall be paid to the WCF until full funding becomes available. @CFO Guidance issued September 1998, AWorking Capital Fund, Administrative Control of Funds.@

A standard Payment Authorization Memorandum is attached to this correspondence to help you fund your Working Capital Fund activities. Whether you use the standard format or not, we request that payments be authorized as a lump sum amount covering all WCF activity.

FY 2001 Cost and Payment Analysis with Annual Projections

The following tables are attached to assist you with your analysis of actual monthly WCF expenditures. Estimated projections of annual FY 2001 costs, as shown in Tables III, and IV (attached), are derived using the most reliable of the following methods:

- (1) A straight-line method to annualize actual costs incurred year-to-date (Supplies, Mail Usage, Photocopy, Printing, Standard Building Occupancy, Telephone Line Charges, Desktop, Networking);
- (2) Actual full year costs billed, where no further billing is expected (Payroll, Building Alterations, and Mail Distribution);
- (3) Revised FY 2001 budget estimates (as reflected in the FY 2003 Corporate Review Budget), where a straight-line methodology may not produce a representative total estimate due to the uneven manner in which costs are expected to be incurred (Contract Closeout).

Table I Summarizes costs for the current billing cycle only and provides separate columns for some business lines to distinguish between charges that are assessed monthly and those assessed annually or quarterly.

Table II Shows the total to date of all costs billed for the current fiscal year, reflecting cumulative consumption through the current billing cycle.

Table III Shows the most current projection of annual costs for each customer and business line. The source of these projections varies according to business line as described above.

Table IV Compares annualized cost projections (from Table III) to revised FY 2001 estimates provided with the FY 2002 Congressional Budget guidance and to payments authorized year-to-date.

In making resource allocations for your program, you may wish to adjust our estimates as necessary to account for planned changes in staffing levels, anticipated increases or decreases in usage levels, and any other factors that you feel are appropriate and relevant.

May Charges Per Business Line

Supplies - The enclosed bill reflects actual usage of supplies for the month of May both as purchased through the various PAPERCLIPS Stores and as ordered through Requisition.

Mail Services - Charges for outgoing metered mail and special handling charges incurred during May are included.

Photocopying - This bill reflects charges for actual May usage and purchase of dedicated copiers where applicable. Per copy rates for central and staffed facilities are 2.8 cents per copy, 1.5 cents for dedicated copies, and 50.0 cents for color copies.

Printing and Graphics - The enclosed bill reflects charges for Printing jobs ordered, letterhead and other pre-printed products, and Federal Register notices published during May. It also includes charges for indirect Graphics support at the rate of one-twelfth the annual assessment, based upon the pro-rata share of total service costs as determined by usage of such service in FY 2000.

Building Occupancy – The May bill includes charges for non-standard space alterations, additional rent charges, utilities, office relocations, and other E&F services requisitioned and performed prior to May 25.

Telephones - The May bill includes actual local and long distance charges for usage incurred during March. In addition, infrastructure charges, based upon the number of phone lines currently assigned to your organization, appear at the rate of one-twelfth the annual estimate.

Desktop - The enclosed Desktop bill incorporates time and materials charges for service actually used during May. Charges for subscription and warranty service are also included at the rate of one-twelfth the annual cost, where applicable.

Network - May charges, based upon the number of LAN connections currently assigned to your organization, are included at the rate of one-twelfth the annual estimate. Charges for DOENet are based on customer usage with an allocation of DOE CHRIS utilization charged back to customers based on standard on-board staffing levels used in the payroll business

Payroll Processing – We charge the full FY 2001 **annual** assessment for your organization in the October bill. These charges were based upon **actual** on-board staffing as of the first pay period in FY 2001.

Executive Information Service - This business line has been discontinued.

WCF Information Sources, Working Capital Fund Web Page

The updated Fourth edition of the WCF Guide to Services, Policies and Procedures is available. To get hard-bound copies contact Bob Emond (6-2354) or Roscoe Harris (6-5527). An electronic version is available on the Working Capital Fund Web Page. Information available on the Web Page includes:

- o FY 2003/FY 2002 Budget Projections
- o The monthly summary billing tables (I-IV) with accompanying transmittal memo;
- o Announcements of upcoming Board meetings and Board meeting minutes;
- o The latest edition of the WCF Guide;
- o Quarterly Financial Status Reviews
- o An explanatory Overview and historical background of the Fund.

The Web Page address is: <http://www.hr.doe.gov/wcf>

Please contact Ingrid Robinson (6-5567) if you have questions or comments.

Billing Inquiries

To deal with specific billing issues, we recommend that you contact the following individuals:

BUSINESS LINE	BILLING CONTACT	TELEPHONE
Administrative Services: Building Occupancy Supplies Mail Printing and Graphics Copying	John Harrison	586-3611
Information Management: Telephones Desktop Services Networking	Michael Orosz Diane Friis	(301) 903-2957 (301) 903-3599
Contract Closeout	Jeff Rubenstein	(202) 287-1516
Payroll Processing	Jean Morgan	(301) 903-5858
Billing Process and Policies	Bob Emond	586-2354
	Roscoe Harris	586-5527
IT Notional Bill	Peter Richards	(301) 903-1953

We recommend that you use e-mail to communicate your questions, because that permits better tracking of concerns both by you and by us.

Thank you for your cooperation.

cc: Working Capital Fund Board
Attachments

ATTACHMENT 1

ADDRESS LIST FOR WCF BILLING

<u>PROGRAM</u>	<u>ADDRESSEE</u>	<u>COPY</u>
BCA	B. Van Doren	
BPA	W. Marlowe	R. Seifert
CFO	T. Collins	
CI/PA	L. I. Brown	
CN	D. Drucker	
DP	R. Greenberg	
ED	L. Rudnick	
EE	F. Glatstein	
EH	G. Judge	L. Gasperow
EIA	N. Burnette	
EM	E. Bronstein	B. Male
FE	C. Roy	
GC	D. Bullington	
HG	R. Tedrow	P. Spencer
IG	J. Gibson	B. Schrum
IN	L. Cain	
MA/AB/QM/S	H. Borgstrom	
NA	J. Arcidiacono	
NE	W. Carroll	L. Soo Hoo
NN	T. Ryder	J. Crogan
NR	H. Pak	
OA	L. Gasperow	
PML	M. Livingston	D. Meyers
PO/IA	S. Browne	C. Jagessar
RW	L. Barrett	D. LeVan
SC	M. Vallette	B. Lasky
SO	R. Shores	N. McNulty
WT	G. King	M. Mescher

WCF BOARD MEMBERS

CFO	B. Carnes		
DP	T. Gioconda		
EE	A. Haspel	IN	L. Sanchez
EH	S. Carey	MA	B. Carnes
EI	L. Pettis	NE	W. Magwood
EM	C. Huntoon	NN	K. Baker
FE	R. Kripowicz	PO	M. Anderson
GC	E. Fygi	SC	J. Decker
		SO	J. Mahaley

Summary of Current Month Bill - May, 2001
(WHOLE DOLLARS)

TABLE IA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY	
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB.	TOTAL MAIL	DEDICATED COPIERS	CENTRAL FACILITIES	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY
AB	278	73	0	73	153	31	184	231	0	0	0
BCA	0	24	0	24	31	0	31	0	0	0	0
BPA	480	0	0	0	0	204	204	8,409	0	0	0
CI	1,734	1,597	0	1,597	1,925	1,644	3,569	619	0	460	460
CN	1,146	934	0	934	1,926	1,907	3,833	2,050	0	0	0
CR	8,893	1,341	0	1,341	4,106	1,720	5,825	5,581	0	10,547	10,547
DP	21,738	851	0	851	3,343	8,623	11,966	2,612	0	2,090	2,090
ED	2,305	301	0	301	528	3,962	4,491	8,603	0	0	0
EE	27,650	20,423	0	20,423	2,976	7,462	10,438	188,473	0	27,344	27,344
EH	11,936	4,093	0	4,093	5,156	3,832	8,988	19,585	0	0	0
EIA	21,986	9,644	0	9,644	512	25,837	26,349	41,542	0	225	225
EM	23,460	1,875	0	1,875	12,279	2,885	15,164	20,935	0	260	260
FE	11,148	1,794	0	1,794	3,453	4,653	8,106	10,518	0	0	0
GC	4,926	161	0	161	2,644	221	2,866	9,630	0	0	0
HG	965	184	0	184	896	1	897	3,451	0	0	0
IA	3,355	73	0	73	1,003	655	1,658	2,011	0	0	0
IG	2,535	1,519	0	1,519	545	909	1,453	5,209	0	0	0
IN	1,313	621	0	621	1,936	95	2,032	352	0	7,623	7,623
MA	39,040	7,374	0	7,374	15,501	24,475	39,976	77,587	0	6,629	6,629
NA	3,264	37	3,960	3,997	0	913	913	54	0	0	0
NE	3,768	973	0	973	2,757	829	3,586	1,308	0	0	0
NN	10,127	784	0	784	10,972	4,428	15,400	-11,817	0	1,712	1,712
NR	0	0	0	0	0	2	2	5	0	0	0
OA	2,065	735	0	735	413	481	895	152	0	0	0
PA	1,383	731	0	731	372	13,470	13,841	34,091	0	200	200
PC	0	0	0	0	0	0	0	0	0	0	0
PO	1,725	84	0	84	512	324	836	6,681	0	13,183	13,183
RW	1,596	127	0	127	1,123	574	1,697	14,236	0	0	0
S	1,453	378	0	378	0	20	20	4,656	0	0	0
SC	14,690	3,375	0	3,375	1,559	10,249	11,808	10,920	0	290	290
SO	32,639	2,775	0	2,775	4,346	5,454	9,800	9,534	0	5,186	5,186
WAPA	245	6	0	6	0	9	9	9,988	0	0	0
WT	916	977	0	977	464	587	1,052	778	0	0	0
NNSA	35,128	1,672	3,960	5,632	14,315	13,965	28,280	-9,146	0	3,802	3,802
Bus. Line	0	0	0	0	0	0	0	784	0	0	0
TOTAL	258,755	63,864	3,960	67,824	81,432	126,455	207,887	488,768	0	75,749	75,749

Note: 'NNSA= NA, NN, NR and DP

Summary of Current Month Bill - May, 2001
(WHOLE DOLLARS)

TABLE IB

BILLING CYCLE	MONTHLY	MONTHLY		MONTHLY	MONTHLY	MONTHLY	ANNUAL	ANNUAL	
ORG CODE	PHONE USAGE	TELEPHONE INFRASTRUCTURE	TOTAL PHONE SERVICE	DESKTOP SUPPORT	NETWORK	CONTRACT CLOSEOUT	PAYROLL PROCESS	INDIRECT FUND ADMINISTATION	TOTAL May
AB	17	758	775	62	572	0	0	0	2,176
BCA	30	569	599	166	55	0	0	0	875
BPA	331	985	1,316	0	68	0	0	0	10,477
CI	499	3,032	3,531	1,243	1,477	240	0	0	14,470
CN	857	6,291	7,149	402	1,326	240	0	0	17,080
CR	3,076	21,300	24,376	3,005	23,055	0	0	0	82,624
DP	5,009	31,192	36,201	3,687	60,225	20,160	0	0	159,529
ED	623	3,676	4,299	811	2,535	1,920	0	0	25,265
EE	9,247	31,912	41,159	8,072	62,446	5,400	0	0	391,404
EH	6,058	22,967	29,025	3,871	21,937	5,520	0	0	104,955
EIA	16,330	31,268	47,597	205	1,873	65,200	0	0	214,621
EM	17,270	39,530	56,800	8,376	67,912	800	0	0	195,582
FE	4,762	17,093	21,855	9,104	33,200	4,960	0	0	100,685
GC	1,965	12,810	14,775	1,838	7,229	0	0	0	41,425
HG	122	2,501	2,624	438	1,072	0	0	0	9,630
IA	1,507	5,609	7,116	393	4,510	0	0	0	19,115
IG	1,698	7,694	9,391	2,323	9,440	0	0	0	31,871
IN	673	3,904	4,577	1,722	192	0	0	0	18,432
MA	8,279	59,920	68,199	10,186	39,744	720	0	0	289,455
NA	576	3,146	3,722	0	2,757	0	0	0	14,706
NE	2,400	10,764	13,164	1,986	7,110	4,960	0	0	36,854
NN	14,484	22,437	36,921	7,246	11,492	1,480	0	0	73,345
NR	-1,365	0	-1,365	0	1,380	0	0	0	23
OA	504	3,184	3,687	130	1,816	0	0	0	9,480
PA	493	3,070	3,563	826	1,863	0	0	0	56,499
PC	0	0	0	0	0	0	0	0	0
PO	934	2,994	3,928	1,487	2,525	0	0	0	30,448
RW	3,471	7,315	10,786	2,165	5,304	0	0	0	35,910
S	722	4,472	5,194	491	1,738	0	0	0	13,930
SC	6,206	26,644	32,850	6,114	44,019	0	0	0	124,065
SO	11,380	66,022	77,401	16,435	36,765	5,200	0	0	195,735
WAPA	169	644	813	0	-12,901	0	0	0	-1,840
WT	270	1,554	1,824	396	1,528	0	0	0	7,470
NNSA	18,704	56,774	75,478	10,933	75,853	21,640	0	0	247,600
Bus. Line	0	0	0	0	0	0	0	0	784
TOTAL	118,597	455,255	573,851	93,181	444,265	116,800	0	0	2,327,081

Summary of Year-To-Date Billing Thru May, 2001
(Thousands)

TABLE IIA

BILLING CYCLE	MONTHLY	MONTHLY	ANNUAL		MONTHLY	MONTHLY		MONTHLY	QUARTERLY	MONTHLY	
ORG CODE	SUPPLY	MAIL	MAIL DISTRIB.	TOTAL MAIL	DEDICATED COPIERS	CENTRAL FACILITIES	TOTAL COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	BLDG ALTERATION	TOTAL BUILDING OCCUPANCY
AB	3,202	2,168	9,500	11,668	1,233	12,290	13,523	8,815	97,132	0	97,132
BCA	258	79	0	79	229	1	230	0	161,040	0	161,040
BPA	2,314	148	9,500	9,648	0	2,346	2,346	28,957	70,599	40	70,639
CI	12,258	4,639	19,000	23,639	7,477	8,374	15,851	6,896	367,338	1,645	368,983
CN	16,387	7,041	9,500	16,541	20,637	13,492	34,129	18,818	448,420	3,915	452,335
CR	83,173	11,264	57,000	68,264	41,787	22,660	64,447	132,848	1,416,621	17,816	1,434,437
DP	167,607	5,994	19,000	24,994	29,880	50,919	80,799	34,871	2,183,622	371,887	2,555,509
ED	13,698	2,286	38,000	40,286	5,854	19,318	25,172	30,275	318,895	768	319,663
EE	160,262	142,617	9,500	152,117	23,114	134,190	157,304	364,312	2,717,245	85,552	2,802,797
EH	98,060	14,658	28,500	43,158	42,295	24,435	66,730	67,441	2,232,218	8,147	2,240,365
EIA	131,791	113,721	76,000	189,721	4,578	112,741	117,319	527,549	3,763,285	12,067	3,775,352
EM	148,842	17,961	38,000	55,961	124,314	31,096	155,410	116,446	3,502,580	15,290	3,517,870
FE	72,424	16,399	19,000	35,399	34,303	23,384	57,687	198,046	1,297,850	12,908	1,310,758
GC	37,705	1,614	23,750	25,364	17,956	6,463	24,419	39,626	1,507,880	22,779	1,530,659
HG	6,297	3,805	9,500	13,305	6,436	469	6,905	50,840	591,723	0	591,723
IA	31,584	2,684	14,250	16,934	7,517	5,427	12,944	8,190	480,040	3,110	483,150
IG	23,777	11,965	19,000	30,965	5,595	16,397	21,992	32,576	880,587	675	881,262
IN	9,634	3,195	9,500	12,695	15,394	207	15,601	2,398	679,909	10,913	690,822
MA	245,895	89,363	223,250	312,613	130,050	189,326	319,376	431,846	6,212,302	212,718	6,425,020
NA	10,644	129	3,960	4,089	134	914	1,048	715	222,784	116,143	338,927
NE	31,296	6,436	29,500	35,936	25,060	14,258	39,318	44,589	728,553	0	728,553
NN	63,520	6,276	24,544	30,820	65,617	26,171	91,788	60,662	1,961,790	25,905	1,987,695
NR	1,198	12	0	12	352	271	623	1,405	186,280	0	186,280
OA	15,715	4,727	9,500	14,227	3,640	5,535	9,175	311	196,894	2,125	199,019
PA	12,676	3,460	28,500	31,960	20,011	102,375	122,386	86,482	278,148	11,840	289,988
PC	2,754	41	9,500	9,541	1,060	4,343	5,403	120	59,597	15	59,612
PO	14,636	3,240	14,250	17,490	4,901	9,605	14,506	57,545	342,888	13,838	356,726
RW	12,407	1,078	9,500	10,578	6,968	5,152	12,120	19,571	677,414	310	677,724
S	14,838	2,540	9,500	12,040	1,789	809	2,598	39,451	435,785	0	435,785
SC	138,904	32,826	19,000	51,826	10,883	51,557	62,440	139,665	1,455,144	602	1,455,746
SO	230,658	30,711	119,544	150,255	38,538	51,972	90,510	60,871	5,391,360	295,565	5,686,925
WAPA	926	58	9,500	9,558	0	196	196	28,112	75,192	0	75,192
WT	4,355	2,630	9,500	12,130	3,766	4,441	8,207	3,712	190,030	260	190,290
NNSA	242,969	12,411	47,504	59,915	95,983	78,275	174,258	97,653	4,554,476	513,935	5,068,411
Bus. Line	6,383	0	0	0	0	715	715	10,100	0	0	0
TOTAL	1,826,078	545,765	928,048	1,473,813	701,368	951,849	1,653,217	2,654,061	41,131,145	1,246,833	42,377,978

**Summary of Year-To-Date Billing Thru May 2001,
(THOUSANDS)**

TABLE IIB

BILLING CYCLE	MONTHLY	MONTHLY		MONTHLY	MONTHLY	MONTHLY	ANNUAL	ANNUAL	
ORG CODE	PHONE USAGE	TELEPHONE INFRASTRUCTURE	TOTAL PHONE SERVICE	DESKTOP SUPPORT	NETWORK	CONTRACT CLOSEOUT	PAYROLL PROCESS	INDIRECT FUND ADMINISTRATION	TOTAL BILLING YEAR-TO-DATE
AB	765	5,873	6,638	1,095	5,370	0	1,855	0	149,298
BCA	247	3,933	4,180	1,404	977	0	1,325	0	169,493
BPA	1,440	7,692	9,132	0	329	0	0	0	123,365
CI	2,312	24,894	27,206	9,257	15,239	240	9,806	0	489,375
CN	4,574	47,100	51,674	4,023	12,325	1,680	5,035	0	612,947
CR	17,471	163,810	181,281	27,175	163,599	7,440	56,448	0	2,219,112
DP	29,893	242,282	272,175	34,809	537,462	41,240	512,273	0	4,261,739
ED	3,404	28,986	32,390	6,293	24,786	14,880	10,601	0	518,044
EE	52,923	253,153	306,076	71,487	332,777	38,760	141,518	0	4,527,410
EH	34,971	183,847	218,818	33,032	201,777	22,480	77,384	0	3,069,245
EIA	88,422	247,064	335,486	3,248	54,605	142,160	98,851	0	5,376,082
EM	89,530	314,500	404,030	70,360	596,037	28,280	558,652	0	5,651,888
FE	26,456	137,393	163,849	78,377	267,965	101,960	252,294	0	2,538,759
GC	10,113	101,701	111,814	14,021	78,340	2,880	41,872	0	1,906,700
HG	1,030	18,495	19,525	3,705	15,114	0	10,336	0	717,750
IA	12,630	45,431	58,061	8,616	41,244	0	16,431	0	677,154
IG	9,369	62,141	71,510	18,596	100,925	560	72,614	0	1,254,777
IN	4,128	31,071	35,199	11,570	5,890	560	10,866	0	795,235
MA	46,063	478,176	524,239	111,488	420,834	82,320	130,122	0	9,003,753
NA	2,227	13,590	15,817	625	13,467	0	1,590	0	386,922
NE	12,172	86,470	98,642	14,931	70,259	10,480	28,622	0	1,102,626
NN	85,535	181,123	266,658	69,156	101,943	23,280	41,342	0	2,736,864
NR	3,961	38,200	42,161	0	27,475	0	48,763	0	307,917
OA	2,245	24,742	26,987	1,215	18,192	0	11,131	0	295,972
PA	3,409	24,099	27,508	9,421	16,999	0	8,480	0	605,900
PC	316	2,499	2,815	1,206	4,383	0	1,325	0	87,159
PO	8,928	24,288	33,216	14,732	24,815	2,720	11,661	0	548,047
RW	22,991	59,300	82,291	18,716	69,613	0	44,257	0	947,277
S	6,260	36,982	43,242	7,461	17,889	0	7,950	0	581,254
SC	35,508	209,083	244,591	40,186	431,687	0	399,113	0	2,964,158
SO	76,572	522,411	598,983	126,163	287,792	25,560	85,070	0	7,342,787
WAPA	504	5,153	5,657	0	244,294	0	398,848	0	762,783
WT	1,535	14,623	16,158	4,132	14,645	480	5,565	0	259,674
NNSA	121,616	475,195	596,811	104,590	680,347	64,520	603,968	0	7,693,442
Bus. Line	0	0	0	0	0	0	0	0	17,198
TOTAL	697,904	3,640,105	4,338,009	816,500	4,219,048	547,960	3,102,000	0	63,008,664

Annualized Costs as of May, 2001
Thousands

Table III

ORG CODE	SUPPLY	MAIL	COPYING SERVICE	PRINTING & GRAPHICS	BUILDING OCCUPANCY	PHONE SERVICE	DESKTOP SUPPORT	NETWORK	CONTRACT CLOSEOUT	PAYROLL PROCESS	INDIRECT FUND ADMIN.	TOTAL ANNUALIZED
AB	5	13	20	13	130	10	2	8	0	1	0	202
BCA	0	0	0	0	215	6	2	1	0	1	0	227
BPA	3	10	4	43	94	14	0	0	0	0	0	169
CI	18	26	24	10	492	42	14	23	0	10	0	659
CN	25	20	51	28	602	80	6	18	2	5	0	837
CR	125	74	97	199	1,725	281	41	245	6	56	0	2,848
DP	251	28	121	52	3,222	423	52	806	60	514	0	5,531
ED	21	41	38	45	426	50	9	37	24	11	0	702
EE	240	223	236	491	3,710	486	107	499	146	142	0	6,280
EH	147	50	100	101	3,207	346	50	303	65	77	0	4,446
EIA	198	247	176	791	5,032	547	5	82	57	99	0	7,234
EM	223	65	233	175	4,790	651	106	894	42	559	0	7,738
FE	109	44	87	297	1,743	259	118	402	36	252	0	3,345
GC	57	26	37	59	2,036	173	21	118	7	42	0	2,574
HG	9	15	10	76	790	30	6	23	0	10	0	969
IA	47	18	19	12	659	93	13	62	0	16	0	941
IG	36	37	33	49	1,175	112	28	151	2	73	0	1,695
IN	14	14	23	4	918	55	17	9	2	11	0	1,068
MA	369	357	479	648	8,410	809	167	631	106	130	0	12,106
NA	16	4	2	6	372	25	1	20	0	0	0	445
NE	47	39	59	67	968	154	22	105	26	29	0	1,517
NN	95	34	138	91	2,517	443	104	153	17	41	0	3,632
NR	2	0	1	2	487	65	0	41	0	49	0	647
OA	24	17	14	0	263	42	2	27	0	11	0	399
PA	19	34	184	130	383	43	14	25	0	8	0	839
PC	3	10	5	0	60	3	1	4	0	1	0	87
PO	22	19	22	86	467	54	22	37	22	12	0	763
RW	19	11	18	29	903	135	28	104	12	44	0	1,304
S	22	13	4	59	594	68	11	27	0	8	0	807
SC	208	68	94	209	1,934	385	60	648	6	400	0	4,012
SO	346	166	136	91	7,573	937	189	432	32	85	0	9,986
WAPA	1	10	0	42	100	9	0	333	0	400	0	895
WT	7	13	12	6	262	25	6	22	7	6	0	366
NNSA	364	66	261	152	6,598	956	157	1,021	77	604	0	10,256
Bus. Line	6	0	0	15	0	0	0	0	0	0	0	22
TOTAL	2,735	1,747	2,476	3,931	56,257	6,854	1,224	6,293	677	3,102	0	85,295

Note: 'NNSA= NA, NN, NR and DP

Comparison As of May, 2001
Annualized Costs to Budget Estimates and Payments

TABLE IV

		Benchmarks		Comparisons		
ORG CODE	Total Annualized Costs	FY 2001 Estimate (FY 2002 Cong. Rev Dec 14 2000)	Payments Advanced	Annual Projected VS Revised Budget (\$)	Annual Projected VS Revised Budget (%)	Payments VS Annual Projected
AB	202	210	208	-8	-4%	6
BCA	227	235	260	-8	-3%	32
BPA	169	155	123	14	8%	-46
CI	659	683	695	-24	-4%	36
CN	837	784	470	53	6%	-367
CR	2,848	2,765	2,606	83	3%	-242
DP	5,531	5,459	5,000	72	1%	-531
ED	702	705	755	-2	0%	53
EE	6,280	5,779	6,699	501	8%	418
EH	4,446	4,494	4,132	-48	-1%	-314
EIA	7,234	7,174	7,590	60	1%	357
EM	7,738	7,812	7,780	-74	-1%	43
FE	3,345	3,218	3,259	127	4%	-86
GC	2,574	2,702	3,012	-128	-5%	437
HG	969	1,038	500	-68	-7%	-469
IA	941	930	1,207	11	1%	266
IG	1,695	1,766	1,769	-71	-4%	74
IN	1,068	1,069	1,035	-1	0%	-33
MA	12,106	11,723	12,175	383	3%	69
NA	445		869	445	100%	424
NE	1,517	1,525	1,540	-8	-1%	23
NN	3,632	3,488	3,627	144	4%	-6
NR	647	742	504	-94	-15%	-143
OA	399	420	417	-21	-5%	18
PA	839	837	881	2	0%	42
PC	87	154	155	-67	-77%	68
PO	763	684	741	79	10%	-22
RW	1,304	1,394	1,399	-90	-7%	95
S	807	863	736	-56	-7%	-71
SC	4,012	3,962	3,996	50	1%	-16
SO	9,986	9,763	9,937	223	2%	-49
WAPA	895	976	518	-81	-9%	-377
WT	366	386	571	-20	-5%	205
NNSA	10,256	9,689	10,000	566	6%	-256
Bus. Line	22	0	22	22	0%	0
TOTAL	85,295	83,893	85,187	1,402	2%	-108

Note: 'NNSA= NA, NN, NR and DP

DP costs includes NA-1 charges

Note: Payments include prior year carryover

Information Technology Pro Forma ("Notional") Billing

The following IT enterprise activities are not incorporated into the Working Capital Fund for FY2001 and are not included with WCF charges for the current billing period. All charges presented as "pro forma" are intended as illustrative in nature only, representing the potential impact of cost assessments as they might appear if these charges were to be actually billed during the current fiscal year.

For a more detailed description of the various IT enterprise activities covered below, please refer to the individual activity business plans provided in the ECIM / WCF Briefing Document titled, "Briefing Materials on the Proposed IT Improvement Initiative for FY2002" (July, 2000). A copy of the complete document may be obtained by contacting Mike Orosz, CIO Office of Operations, by E-Mail or phone at 3-2957.

Networking Services

Headquarters Network Infrastructure Security - This activity provides services to engineer, operate, monitor, and maintain the countermeasures used to protect the Department's Headquarters network against internal and external risks. Systems and services include the engineering, testing and administration of protective countermeasures (e.g., firewalls, network intrusion detection devices, host intrusion detection devices, virtual private network technology, secure remote access techniques) and monitoring (e.g., vulnerability scanning and telephone line scanning) of the network. Monthly charges are 1/12 of projected annual costs allocated to programs based on the October 20, 2000 inventory of LAN connections.

IP Address Management - This activity provides a centralized capability for dynamically assigning IP addresses as Headquarters users log on to their computers. Monthly charges are 1/12 of projected annual costs allocated to programs based on the October 20, 2000 inventory of LAN connections.

Remote Access - This activity provides continuous remote access service to the Headquarters Local Area Network. Monthly charges are based on two measures: (1) actual telephone usage costs incurred (local and long distance); and, (2) 1/3 of projected quarterly costs allocated to programs based upon the number of PAL accounts assigned to each HQ Program organization at the beginning of each fiscal quarter. Because there is no usage data available for the current fiscal year, charges are derived from actual usage costs incurred during FY2000.

E-Mail Infrastructure - This activity provides E-mail messaging connectivity for Headquarters through a centralized E-mail messaging network; message security protection for virus detection; junk mail nuisance message rejection; and oversized message management. Monthly charges are 1/3 of projected quarterly costs allocated to programs based upon the existing inventory of E-Mail boxes assigned to each HQ Program organization at the beginning of each fiscal quarter.

Video Conferencing Infrastructure - This activity provides Headquarters video transmission infrastructure for intra-facility broadcasts, common-user compressed video conferencing facilities, scheduling, facilitation/system configuration, secured and unsecured videoconferences, common-user video room network/usage, and a Department-wide dedicated secure video network. Monthly charges are 1/12 of projected annual costs applied as a pro rata allocation to

facilities users (both Headquarters and Field elements) based upon the total number of actual "billable" hours of meeting time plus scheduling time (excluding maintenance) accumulated over the most recent 12-month period. This "rolling total" is updated for each new monthly bill by adding usage for the current billing month and subtracting usage for the thirteenth month prior to the current billing month (i.e., the oldest month of the previous 12-month period). Charges pertaining to non-Headquarters sites, where usage by specific Program organizations cannot be determined, are assessed to the designated LPSO organization for each site.

Video Conferencing Dedicated - This activity provides Headquarters with engineering support for videoconferencing equipment that includes: video network design and implementation; ISDN network maintenance; training; new product evaluation; satellite broadcasts coordination; dial plan maintenance; traffic studies; vendor interface; and installation, maintenance and warranty policies. Monthly charges are 1/12 of: a) projected annual costs allocated based upon the established inventory of ISDN connections assigned to each Program organization at the beginning of the fiscal year plus; b) the cost of maintenance service agreements for program-dedicated facilities, based upon negotiated Statements of Work for contractual support. The pro forma bill does not include charges for those organizations that contract directly for dedicated facility support (DP, EH).

Voice and Data Services

Long Distance Phone (Field Locations) - This activity consists of both domestic FTS and international long distance service for DOE Field sites other than Headquarters. It includes long distance data circuits and video conferencing transmissions associated with program-dedicated facilities as well as technical contractor support required to maintain and administer these services. Commercial vendor charges related to use of proprietary calling cards are also included here. Similar services provided at Headquarters locations are already billed through the Working Capital Fund on an actual basis. Monthly charges are a direct pass-through of actual usage fees from commercial vendors (AT&T, MCI, Sprint) at contracted rates negotiated by GSA. Pro forma billing reflects an average two-month delay after the month during which actual usage occurs (e.g., May billing is for March usage). Maintenance and administrative costs are allocated on a pro rata basis according to percentage of direct long distance usage costs incurred.

Cellular Phone (HQ only) - This activity involves portable cellular telephone service, local and nationwide, as well as the acquisition and maintenance of commercial cellular phone instruments. Monthly charges are a direct pass-through of billings from commercial vendors (AT&T, Verizon) for both actual usage and monthly service fees, based upon type and level of service provided. No administrative costs are added since support is provided entirely by federal staff. Pro forma billing reflects an average two-month delay after the month during which actual usage occurs (e.g., May billing is for March usage).

Paging (HQ only) - This activity involves both numeric and message page-receiving service, local and nationwide. Acquisition and maintenance of commercial instruments **is not** included since instruments are leased from the service provider; however, the cost of replacement units (due to customer loss or damage) **is** included. Monthly charges are a direct pass-through of billings from the commercial vendor (ARCH) for monthly service plan fees, based upon type and level of service provided. No administrative costs are added since support is provided entirely by federal staff. Billing is current with the month in which usage occurs.

Secure Communications (HQ only) - This activity involves acquisition, installation, maintenance and technical support for secure telephone and data technology (STU and STE). It includes coordination of communications security (COMSEC) account support and electronic key management. Monthly charges are 1/12 of projected annual costs for support and maintenance, allocated to programs based upon the established inventory of STU / STE units assigned to each Program organization at the beginning of the fiscal year. In addition, monthly charges include the actual acquisition cost of new equipment (secure devices) and any incremental installation and maintenance costs associated with such purchases, where applicable.

Corporate IT Services

Corporate Mainframe - Funding supports two mainframes that provide corporate services in support of both Headquarters and Field elements. The Management Information System (MIS) processor supports several corporate functions including Budget, Accounting, Payroll, Travel, Procurement, and Property Management, as well as Program-dedicated applications such as DoeInfo, Employee Self Service. The Program Office Support System (AOSS) processor provides web services for many organizations, including the corporate application used for the Online Locator System (DOE's National Telephone Directory), the Departmental Client Server Locator system, and multiple reference and distribution lists.

During October, November, and December, projected annual costs were allocated according to on-board staffing at the beginning of the fiscal year (at 1/12 per month). Effective with service activity in January, projected costs are allocated according to pro rata usage of mainframe systems applications (within four general resource categories, weighted according to relative cost). Current month charges are for actual usage accumulated during May.

Web Hosting - This new, optional activity provides for the design, engineering, testing, operations, maintenance, monitoring, and system administration for the web hosting platform used to support the internal and external web sites sponsored by Headquarters Program organizations. There is insufficient information to calculate pro forma customer charges for the current billing period.

Commercial Timesharing - This activity facilitates automated access for both Headquarters and Field elements to a wide range of publications, professional references, and information retrieval services, through either the World Wide Web or commercial vendor-provided software. . Monthly charges are 1/12 of projected annual costs distributed to programs based on contracted annual vendor fees for the current fiscal year and charged on the basis of actual timesharing service usage of FY 2000. Usage-based costs associated with non-Headquarters site locations are displayed with the primary Field Operations element with which they are affiliated.

Spectrum Management - This activity provides Department-wide radio frequency and spectrum management services for communication equipment and spectrum-dependent systems. Monthly charges are 1/12 of projected annual costs allocated to programs based upon the established inventory of radio frequency authorizations assigned to each DOE Site location at the beginning of the fiscal year. Costs associated with individual site locations are displayed with the primary Field Operations element with which they are affiliated.

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
MAY CHARGES (Whole Dollars)

	Pro Forma Monthly Charges - Networking Business Line						Pro Forma Monthly Charges - Telephone Business Line				Pro Forma Monthly Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connec	# LAN Connec	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
BCA	6	1	0	0	0	0		0	0	0	0		595	0	603
BPA	6	1	0	0	0	0		0	0	0	0		0	0	8
CI	246	51	0	426	0	0		500	418	0	5		1,618	0	3,262
CN	239	49	75	406	107	0		791	661	771	0		0	0	3,099
CR	2,846	586	269	3,133	250	0		127	185	0	76,650		2,350	0	86,396
ED	479	99	68	406	174	0		193	96	0	5		50	0	1,568
EE	4,786	985	104	6,133	2,357	2,810		5,425	2,022	0	122		1,321	0	26,066
EH	3,887	800	2,705	3,112	1,296	0		901	840	0	600		0	0	14,140
EIA	26	5	0	7,907	85	0		12	116	0	2		940	0	9,093
EM	6,034	1,242	68	5,920	3,169	17,578		8,703	3,960	125	0		4,994	0	51,792
FE	2,374	489	0	2,149	79	3,043		456	408	0	11		3,898	0	12,906
GC	1,572	324	87	1,642	293	0		46	52	0	392		25,175	0	29,583
HG	414	85	0	507	55	0		0	0	0	0		1,032	0	2,093
IA	808	166	85	750	131	0		133	293	0	0		736	0	3,102
IG	1,513	312	68	1,217	216	0		1,431	320	0	0		1,289	0	6,366
IN	0	0	309	710	18	0		2,274	332	2,646	0		0	0	6,288
MA	8,815	1,815	410	5,576	2,282	0		38	2,949	0	25,422		22,178	0	69,486
NE	1,500	309	0	1,389	158	2,193		1,972	883	42	7		0	0	8,454
NNSA	7,082	1,458	1,683	8,242	21,604	3,308		5,389	3,349	4,563	883		85	0	57,644
DP	5,070	1,044	1,400	4,917	18,854	1,785		3,359	2,253	2,958	878		0	0	42,518
ADMIN	162	33	71	487	183	0		0	0	146	0		0	0	1,081
NN	1,850	381	212	2,839	2,567	1,524		2,030	1,016	1,458	5		85	0	13,966
NR	0	0	0	0	0	0		0	79	0	0		0	0	79
OA	297	61	1,978	426	208	0		1,257	285	333	0		0	0	4,846
PA	272	56	85	335	60	0		267	415	0	0		3,636	0	5,124
PC	123	25	70	71	61	0		157	0	0	0		0	0	506
PO	453	93	201	456	31	0		97	174	0	0		130	0	1,635
RW	1,843	379	382	2,534	173	2,366		797	584	0	1		4,576	0	13,635
S	369	76	0	507	205	0		1,076	802	333	0		0	0	3,367
SEAB	110	23	74	41	0	0		0	0	0	0		0	0	247
SC	4,669	961	3,992	4,724	2,444	1,172		6	724	42	28		0	0	18,763
SO	5,594	1,152	1,605	8,566	5,747	3,835		2,828	3,641	6,521	104,207		10,679	822	155,198
PMAs	6	1	0	0	0	0		0	0	0	0		0	0	8
WT	297	61	68	253	50	0		14	95	0	0		170	0	1,009
SUBTOT HQ	\$56,667	\$11,667	\$14,385	\$67,538	\$41,250	\$36,306	\$0	\$34,889	\$23,600	\$15,375	\$208,336	\$0	\$85,453	\$822	\$596,288

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
MAY CHARGES (Whole Dollars)

	Pro Forma Monthly Charges - Networking Business Line						Pro Forma Monthly Charges - Telephone Business Line				Pro Forma Monthly Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connec	# LAN Connec	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
AL (OPS)							19,527						18,703	0	38,230
AL (NNSA)							169,697						0	15,927	185,624
BPA							34,990						11,667	11,941	58,599
CH (OPS)							55,381						5,869	3,088	64,339
CH (NNSA)							925						0	0	925
FERC							0						99	0	99
NETL/Aib/Tuls							18,362						10,057	0	28,419
GO							22,772						0	0	22,772
ID							55,892						21,235	1,972	79,099
NPR / NPC							544						0	0	544
NV (OPS)							5,963						5,433	0	11,396
NV (NNSA)							33,420						0	8,568	41,988
OH							32,029						5,536	537	38,102
OR (OPS&STI)							52,508						3,476	2,710	58,695
OR (NNSA)							2,800						0	0	2,800
PNR (NNSA)							72,411						0	394	72,805
RF / Yucca Mt							24,397						5,092	999	30,487
RL							97,614						5,102	2,140	104,857
SEPA							501						85	0	586
SF (OPS)							77,624						19,815	4,254	101,694
SF (NNSA)							33,660						0	0	33,660
SPR							12,315						2,760	957	16,031
SR (OPS)							21,933						10,845	2,669	35,446
SR (NNSA)							1,840						0	0	1,840
SNR (NNSA)							13,836						877	545	15,259
SWPA							6,865						2,335	2,350	11,550
WAPA							24,860						6,064	17,589	48,512
TOTAL DOE	\$56,667	\$11,667	\$14,385	\$67,538	\$41,250	\$36,306	\$892,667	\$34,889	\$23,600	\$15,375	\$208,336	\$0	\$220,503	\$77,462	\$1,700,645

Note: For the field sites that include both NNSA and non-NNSA elements (AL, CH, NV, OR, SF, SR), total telephone charges for each site are allocated among those elements according to on-board population as of beginning FY2001 (10/07/00).

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
YEAR-TO-DATE CHARGES THRU MAY (Whole Dollars)

	Pro Forma Charges - Networking Business Line						Pro Forma Charges - Telephone Business Line				Pro Forma Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGMT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connec	# LAN Connec	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
BCA	52	11	0	0	0	0		0	0	0	267		4,762	0	5,091
BPA	52	11	0	0	0	0		0	0	0	0		0	0	62
CI	1,966	405	0	3,406	0	0		1,454	3,373	0	1,993		12,943	0	25,540
CN	1,914	394	601	3,244	1,379	0		2,839	5,374	6,167	1,015		0	0	22,927
CR	22,765	4,687	2,155	25,061	2,417	0		551	759	0	376,957		18,802	0	454,153
ED	3,829	788	544	3,244	677	0		1,000	741	0	5,137		400	0	16,362
EE	38,287	7,883	833	49,067	15,896	22,482		31,750	16,003	0	28,933		10,570	0	221,703
EH	31,095	6,402	21,637	24,898	9,026	0		8,079	6,835	0	17,847		0	0	125,819
EIA	207	43	0	63,260	441	0		43	769	0	19,919		7,518	0	92,200
EM	48,272	9,938	544	47,364	22,072	140,623		39,027	30,735	1,000	112,560		39,949	0	492,085
FE	18,988	3,909	0	17,194	860	24,347		2,673	3,344	0	50,898		31,185	0	153,398
GC	12,572	2,588	697	13,139	2,194	0		702	412	0	9,542		201,401	0	243,248
HG	3,311	682	0	4,055	111	0		0	0	0	2,082		8,255	0	18,497
IA	6,467	1,332	677	6,002	853	0		1,148	2,375	0	3,311		5,886	0	28,050
IG	12,107	2,493	544	9,732	1,623	0		8,489	2,857	0	14,631		10,315	0	62,791
IN	0	0	2,473	5,677	293	0		4,517	2,568	21,167	2,189		0	0	38,884
MA	70,520	14,519	3,281	44,606	25,237	0		16,141	22,482	0	193,853		177,427	0	568,066
NE	12,003	2,471	0	11,111	2,447	17,545		11,871	7,275	333	5,779		0	0	70,836
NNSA	56,654	11,664	13,460	65,936	175,909	26,465		26,423	26,952	36,500	124,125		680	0	564,768
DP	40,563	8,351	11,197	39,335	148,418	14,276		16,270	18,272	23,667	105,614		0	0	425,963
ADMIN	1,293	266	571	3,893	1,731	0		0	130	1,167	320		0	0	9,372
NN	14,797	3,046	1,692	22,709	25,760	12,189		10,153	7,987	11,667	8,366		680	0	119,045
NR	0	0	0	0	0	0		0	563	0	9,825		0	0	10,388
OA	2,380	490	15,823	3,406	3,244	0		6,327	2,281	2,667	2,243		0	0	38,860
PA	2,173	447	676	2,676	629	0		2,741	3,148	0	1,728		29,091	0	43,310
PC	983	202	557	568	769	0		944	556	0	267		0	0	4,846
PO	3,622	746	1,607	3,650	515	0		890	1,352	0	2,349		1,039	0	15,770
RW	14,745	3,036	3,054	20,276	707	18,927		4,219	4,544	0	8,918		36,611	0	115,038
S	2,949	607	0	4,055	646	0		8,367	7,054	2,667	1,602		0	0	27,947
SEAB	880	181	594	324	0	0		309	180	0	374		0	0	2,842
SC	37,355	7,691	31,936	37,794	26,724	9,379		105	5,968	333	80,740		0	0	238,026
SO	44,754	9,214	12,840	68,532	35,129	30,681		15,387	29,844	52,167	492,698		85,431	6,579	883,255
PMAs	52	11	0	0	0	0		0	0	0	80,362		0	0	80,425
WT	2,380	490	544	2,028	201	0		230	898	0	1,157		1,360	0	9,288
SUBTOT HQ	\$453,333	\$93,333	\$115,079	\$540,304	\$330,000	\$290,450	\$0	\$196,228	\$188,679	\$123,000	\$1,643,477	\$0	\$683,624	\$6,579	\$4,664,087

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
YEAR-TO-DATE CHARGES THRU MAY (Whole Dollars)

	Pro Forma Charges - Networking Business Line						Pro Forma Charges - Telephone Business Line				Pro Forma Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGMT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connec	# LAN Connec	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
AL (OPS)							135,370						149,627	0	284,996
AL (NNSA)							1,176,428						0	127,417	1,303,845
BPA							233,133						93,337	95,529	421,999
CH (OPS)							340,628						46,955	24,705	412,288
CH (NNSA)							5,691						0	0	5,691
FERC							0						791	0	791
NETL/Alb/Tuls							111,079						80,453	0	191,532
GO							132,527						0	0	132,527
ID							244,059						169,877	15,776	429,713
NPR / NPC							7,781						0	0	7,781
NV (OPS)							30,649						43,463	0	74,112
NV (NNSA)							171,777						0	68,542	240,319
OH							164,194						44,289	4,296	212,780
OR (OPS&STI)							441,962						27,811	21,684	491,457
OR (NNSA)							23,571						0	0	23,571
PNR (NNSA)							316,280						0	3,155	319,436
RF / Yucca Mt							147,585						40,732	7,989	196,305
RL							644,302						40,819	17,119	702,239
SEPA							6,089						680	0	6,769
SF (OPS)							380,375						158,522	34,036	572,933
SF (NNSA)							164,941						0	0	164,941
SPR							103,398						22,077	7,653	133,128
SR (OPS)							126,731						86,759	21,348	234,839
SR (NNSA)							10,631						0	0	10,631
SNR (NNSA)							111,637						7,018	4,364	123,018
SWPA							61,897						18,682	18,797	99,376
WAPA							187,998						48,510	140,709	377,217
TOTAL DOE	\$453,333	\$93,333	\$115,079	\$540,304	\$330,000	\$290,450	\$5,480,713	\$196,228	\$188,679	\$123,000	\$1,643,477	\$0	\$1,764,027	\$619,697	\$11,838,321

Note: For the field sites that include both NNSA and non-NNSA elements (AL, CH, NV, OR, SF, SR), total telephone charges for each site are allocated among those elements according to on-board population as of beginning FY2001 (10/07/00).

Year-to-Date amounts for FTS and Cellular Telephones do not include the most recent two months of service because billing is issued two months after the month in which usage occurs.

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
PROJECTED ANNUAL CHARGES (Whole Dollars)

	Pro Forma Annual Charges - Networking Business Line						Pro Forma Annual Charges - Telephone Business Line				Pro Forma Annual Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connc	# LAN Connc	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
BCA	78	16	0	0	0	0		0	0	0	267		7,143	0	7,504
BPA	78	16	0	0	0	0		0	0	0	0			0	94
CI	2,949	607	0	5,109	0	0		2,909	5,060	0	2,006		19,414	0	38,054
CN	2,871	591	901	4,866	2,069	0		5,678	8,062	9,250	1,015			0	35,303
CR	34,147	7,030	3,233	37,591	3,625	0		1,102	1,138	0	669,423		28,203	0	785,493
ED	5,743	1,182	816	4,866	1,016	0		2,001	1,112	0	7,538		600	0	24,875
EE	57,430	11,824	1,250	73,600	23,844	33,723		63,500	24,004	0	29,269		15,855	0	334,299
EH	46,642	9,603	32,455	37,348	13,539	0		16,159	10,253	0	19,651			0	185,649
EIA	310	64	0	94,890	661	0		87	1,154	0	19,920		11,277	0	128,363
EM	72,408	14,908	816	71,046	33,109	210,935		78,055	46,102	1,500	112,560		59,923	0	701,361
FE	28,482	5,864	0	25,791	1,289	36,520		5,346	5,016	0	50,950		46,778	0	206,035
GC	18,859	3,883	1,046	19,708	3,291	0		1,404	618	0	10,426		302,102	0	361,336
HG	4,967	1,023	0	6,083	167	0		0	0	0	2,082		12,382	0	26,704
IA	9,701	1,997	1,016	9,002	1,279	0		2,296	3,563	0	3,311		8,829	0	40,994
IG	18,160	3,739	816	14,598	2,435	0		16,979	4,285	0	14,631		15,473	0	91,116
IN	0	0	3,710	8,516	440	0		9,034	3,851	31,750	2,189			0	59,490
MA	105,780	21,778	4,922	66,909	37,856	0		32,282	33,723	0	327,961		266,140	0	897,351
NE	18,005	3,707	0	16,667	3,671	26,317		23,742	10,912	500	5,789			0	109,310
NNSA	84,981	17,496	20,190	98,904	263,864	39,698		52,846	40,427	54,750	126,073		1,020	0	800,249
DP	60,845	12,527	16,796	59,002	222,627	21,414		32,541	27,408	35,500	107,533			0	596,192
ADMIN	1,940	399	856	5,839	2,597	0		0	195	1,750	320			0	13,897
NN	22,196	4,570	2,538	34,063	38,640	18,284		20,305	11,980	17,500	8,394		1,020	0	179,490
NR	0	0	0	0	0	0		0	845	0	9,825			0	10,670
OA	3,570	735	23,734	5,109	4,866	0		12,654	3,421	4,000	2,243			0	60,333
PA	3,260	671	1,014	4,015	944	0		5,482	4,723	0	1,743		43,636	0	65,486
PC	1,475	304	836	852	1,153	0		1,888	834	0	267			0	7,607
PO	5,433	1,118	2,411	5,474	773	0		1,780	2,029	0	2,350		1,558	0	22,925
RW	22,118	4,554	4,581	30,413	1,060	28,391		8,438	6,817	0	8,919		54,917	0	170,209
S	4,424	911	0	6,083	969	0		16,734	10,581	4,000	1,602			0	45,303
SEAB	1,319	272	891	487	0	0		618	270	0	374			0	4,230
SC	56,033	11,536	47,904	56,691	40,086	14,069		211	8,953	500	81,000			0	316,982
SO	67,131	13,821	19,260	102,797	52,694	46,022		30,774	44,766	78,250	873,144		128,146	9,868	1,466,672
PMA's	78	16	0	0	0	0		0	0	0	80,362			0	80,456
WT	3,570	735	816	3,041	302	0		460	1,347	0	1,186		2,040	0	13,497
SUBTOT HQ	\$680,000	\$140,000	\$172,618	\$810,456	\$495,000	\$435,675	\$0	\$392,457	\$283,019	\$184,500	\$2,458,251	\$0	\$1,025,436	\$9,868	\$7,087,281

PRO FORMA BILLING FOR IT INITIATIVES - FY 2001
PROJECTED ANNUAL CHARGES (Whole Dollars)

	Pro Forma Annual Charges - Networking Business Line						Pro Forma Annual Charges - Telephone Business Line				Pro Forma Annual Charges - Corporate IT Services				
PROGRAM ORG	NET INFRA SECURITY	IP ADDRESS MGMT	REMOTE ACCESS	E-MAIL INFRA.	VIDEO CONF INFRA.	VIDEO CONF. DEDICATED FACILITIES	FTS TELEPHONE	CELLULAR TELEPHONE SERVICES	PAGING SERVICES	SECURE VOICE COMMUN.	CORP. MAINFRAME SERVICES	WEB HOSTING (No Est avail)	COMMERC'L TIMESHARE	SPECTRUM MGMT.	TOTAL PRO FORMA BILLING
PRICING METHOD	# LAN Connec	# LAN Connec	Usage plus # PAL Accts	# E-Mail boxes	Percentage of Usage	# ISDN Connect's + Serv Agrmnt	Usage	Usage + Service Fee + Equip	Service Plan Fee + Equip	# STU / STE Units	Pro Rata Usage (4 Categor's)	Service Level per Web Site	Percentage Usage (Prior FY)	Percentage of Freq Assigned	
AL (OPS)							270,740						224,440	0	495,180
AL (NNSA)							2,352,856							191,125	2,543,981
BPA							466,266						140,005	143,294	749,565
CH (OPS)							681,257						70,433	37,057	788,747
CH (NNSA)							11,381							0	11,381
FERC							0						1,187	0	1,187
NETL/Alb/Tuls							222,157						120,680	0	342,837
GO							265,054							0	265,054
ID							488,118						254,816	23,664	766,598
NPR / NPC							15,562							0	15,562
NV (OPS)							61,298						65,195	0	126,493
NV (NNSA)							343,554							102,813	446,367
OH							328,389						66,433	6,445	401,267
OR (OPS&STI)							883,925						41,716	32,526	958,166
OR (NNSA)							47,143							0	47,143
PNR (NNSA)							632,561							4,733	637,294
RF / Yucca Mt							295,169						61,098	11,983	368,250
RL							1,288,603						61,228	25,678	1,375,509
SEPA							12,178						1,020	0	13,198
SF (OPS)							760,749						237,783	51,054	1,049,586
SF (NNSA)							329,882							0	329,882
SPR							206,795						33,116	11,480	251,391
SR (OPS)							253,463						130,139	32,022	415,624
SR (NNSA)							21,262							0	21,262
SNR (NNSA)							223,273						10,527	6,545	240,346
SWPA							123,794						28,023	28,195	180,012
WAPA							375,997						72,765	211,063	659,825
TOTAL DOE	\$680,000	\$140,000	\$172,618	\$810,456	\$495,000	\$435,675	\$10,961,426	\$392,457	\$283,019	\$184,500	\$2,458,251	\$0	\$2,646,040	\$929,545	\$20,588,988

Note: For the field sites that include both NNSA and non-NNSA elements (AL, CH, NV, OR, SF, SR), total telephone charges for each site are allocated among those elements according to on-board population as of beginning FY2001 (10/07/00).

memorandum

DATE:

TO: Working Capital Fund, MA 1.4

FROM: (Program Office)

SUBJECT: Authorization for Advance Payment to the Working Capital Fund

This memorandum authorizes advance payment to the Working Capital Fund toward total projected annual requirements of this organization for Program Direction related goods and services. This payment represents a lump-sum amount and is intended to be applied to each business line. I acknowledge that the total amount authorized will be allocated by the Capital Accounting Center as appropriate to fund actual and/or projected costs on a “first incurred” or “most imperative” basis. As more information becomes available concerning actual usage rates for each business line, additional authorization may be necessary to adjust funding to actual costs incurred.

Where more than one Budget and Reporting (B&R) classification or Appropriation is indicated, actual costs incurred may be assessed in the same proportion as funding is provided, within each business line, unless otherwise specified. It is understood that the amounts hereby specified do not constitute spending limitations and that Working Capital Fund charges are assessed based upon actual costs incurred by this organization. Appropriate Funding Classifications and corresponding payment amounts are:

	<u>Funding Class I</u>	<u>Funding Class II</u>
Appropriation:	_____	_____
Allotment Symbol:	_____	_____
Fin Plan/Fund Type:	_____	_____
B&R (1 st six positions):	_____	_____
Amount This Action:	_____	_____
Total Payment YTD:	_____	_____